

Japanese Career Bridge

2025, S1S2

Level	: Intermediate 3
Skill	: Other
Period	: 2025/ 04/ 07 - 2025/ 07/ 24
Hour	: 08:30 - 10:15 Wednesday
Classroom	: RM 132 Engineering Bldg.8/RM 55 Engineering Bldg.5
Objectives	: To acquire the knowledge and business skills necessary to understand Japanese organizations and get a job. In addition, this class will develop written and spoken Japanese skills for job hunting.
Prerequisite	: Completion of Intermediate 2 Integral course, or JLPT N1 equivalent, CEFR B2+ equivalent. Master 1st • second year, Doctor second year • 3rd year, Exchange Student, USTEP
Textbook	: Original materials
Evaluation	: Class activities 10%, Assignments 45%, Quiz 10% Presentation 15%, Final exam 20% • Course will be completed if all the following requirements have been met; 1) Have attended more than 70% of classes 2) Have completed final exam. • Letter grades for the entire course will be assigned as follows: A:100-80% B:79-65% C:64-50% F:49-0% • Makeup exams for mid-term and final exams can be scheduled ONLY in the one week period after the exam date. Makeup exams will only be worth 80% of the possible score that can be attained through regular exams. No makeups will be offered for other quizzes.
Notes	: 1. Credits: <u>2</u> (courses may also be taken as noncredit courses) UTAScode: Graduate 3799-959-1, Undergraduate FEN-JL4r53L1 2. A course completion certificate will be given to students who receive a letter grade of C or higher. 3. Course schedules are based on the academic calendar of School of Engineering. 4. Missing more than 30 minutes of each class is considered as an absence. Arriving to class late or leaving class early 3 times will be regarded as one absence. 5. The attendance of the first week will not be counted since it is an orientation week. 6. Class contents and classrooms are subject to change. [Important] Please attend the first class of each registered course to receive an orientation and take a level check test.
Instructors	: 古市 由美子 FURUICHI Yumiko, 佐野 理恵 SANO Rie nihongo@jlcse.t.u-tokyo.ac.jp Tel:03-5841-8826

No.	Date	Day	Lesson
1	4/ 9	Wed	Orientation, Self-introductions.
2	4/ 16	Wed	How to write an entry sheet
3	4/ 23	Wed	How to write entry sheet 1 * Assignments
4	4/ 30	Wed	Lecture Cancelled
5	5/ 7	Wed	Understanding the process to get jobs
6	5/ 14	Wed	How to write entry sheet 2 * Assignments
7	5/ 21	Wed	Research about the industry
8	5/ 28	Wed	Mid-term Exam
9	6/ 4	Wed	How to write entry sheet * Assignments
10	6/ 11	Wed	Hearing the advice from your seniors
11	6/ 18	Wed	The Basics of Being Interviewed
12	6/ 25	Wed	Group Discussion
13	7/ 2	Wed	Group Interview
14	7/ 9	Wed	Business Keigo lesson

15	7/ 16	Wed	Lecture Cancelled
16	7/ 23	Wed	Final Exam